

Maria C. Andrade-Stern

Senior Contract Administrator

Direct Dial: (202) 261-5396

FAX: (202) 728-0231

mandrade@ui.urban.org

January 30, 2002

Ms. Stephanie Wilcock
EGAT/ENV/UP
United States Agency for International Development
1300 Pennsylvania Avenue
Washington, DC 20523

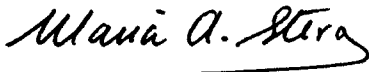
RE: Contract No. LAG-I-00-99-00036-00, Technical Direction #5
UI Project 06967-905, Making Cities Work Website (Global)
Quarterly Task Order Progress and Cost Report, October to December 2002

Dear Ms. Wilcock:

Please find enclosed the *Quarterly Task Order Progress and Cost Report, October to December 2002, Making Cities Work Website (Global)* as required under Section F.12 of the above referenced contract.

Please direct any technical questions to Mr. George Peterson, UI/Washington at 202.261.5636 or E-mail at gpeterso@ui.urban.org. Questions of a contractual nature should be addressed to me at (202) 261-5396.

Sincerely,



Maria C. Andrade-Stern

Enclosures

cc: Dale Gredler (USAID/Washington)
George Peterson (UI/Washington)
USAID Development Clearinghouse
IAC Deliverables File (06967-905)

**QUARTERLY TASK ORDER
PROGRESS AND COST
REPORT**

**OCTOBER TO DECEMBER
2002**

**MAKING CITIES WORK
WEBSITE (GLOBAL)**

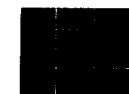
Prepared for



Making Cities Work Website (Global)
United States Agency for International Development
Contract No. LAG-I-00-99-00036-00, Technical Direction #5

Prepared by

George Peterson
The Urban Institute



THE URBAN INSTITUTE

2100 M Street, NW
Washington, DC 20037
(202) 833-7200
www.urban.org

January 2003
UI Project 06967-905-00

QUARTERLY TASK ORDER PROGRESS AND COST REPORT

JULY TO SEPTEMBER 2002

MAKING CITIES WORK WEBSITE (GLOBAL)

Contract No.:	LAG-I-00-99-00036-00 Technical Direction #5
Date of Issuance:	August 1, 2002
Amount Obligated Under Task Order:	\$ 50,000
Total Potential Task Order Amount:	\$ 50,000
Dollars Expended To-date:	\$ 45,565
Key Personnel:	George Peterson, Prime Contractor Contact 202.261.5636 gpeterso@ui.urban.org

Task Order Description

Under this task order, the Urban Institute is working with USAID's Office of Urban Programs to develop issue briefs on urban themes for the latter's Making Cities Work website. The six broad themes that will be covered are: City Governance; Environment; Economic Growth; Urban Health; Vulnerable Youth; and Disaster Mitigation & Reconstruction. Urban Institute is writing briefs for several subthemes under each theme. In addition to writing the briefs, UI is providing URLs for useful websites and other bibliographical information.

I. HIGHLIGHTS

- Seven of the issue briefs have been posted on the Making Cities Work website. These include issue briefs on Financing Capital Improvements; Service Delivery, Budgeting and Financial Management; Local Economic Development; Urban Environmental Management; Water Supply; Sanitation; and Solid Waste Management.
- Seven of the issue briefs were distributed to participants attending the USAID training seminar, *Urban 101*, sponsored by USAID's Office of Urban Programs and designed with the Urban Institute and Training Resources Group. Urban Institute annotated the bibliographies and lists of useful websites for this purpose. The briefs were distributed both as bound copies and electronically as part of an informational CD Rom which participants received.

II. PROGRESS OF MAJOR ACTIVITIES

During this quarter, the Urban Institute and the Office of Urban Programs developed and reviewed briefs on Local Economic Development, Urban Poverty, Urban Health and Poverty, Urban Child Health, Urban Environmental Health, Youth and Unemployment, Youth at Risk and Pre-Disaster Mitigation. Work has begun on the briefs on Regional Economic Development and Reconstruction & Post-Disaster Mitigation. The development of these two briefs and finalizing the above-mentioned briefs will complete work on this task order.

III. DELIVERABLES AND REPORTS

First or final drafts of the following briefs have been submitted to USAID:

- Local Economic Development (Economic Growth)
- Urban Poverty (Economic Growth)
- Urban Health and Poverty (Urban Health)
- Youth and Unemployment (Vulnerable Youth)
- Youth at Risk (Vulnerable Youth)
- Pre-Disaster Mitigation (Disaster Mitigation)

IV. PROBLEMS OR DELAYS AFFECTING THE TASK ORDER PERFORMANCE

The project called for a more involved and time-intensive review process of the individual briefs than initially envisioned. This included more revisions as well as a longer time for USAID staff to make comments.

V. WORK PLANNED FOR NEXT REPORTING PERIOD

Based on USAID comments, UI will finalize the issue briefs on Youth at Risk and Pre-Disaster Mitigation. UI will also develop issue briefs on Regional Economic Development and Reconstruction & Post-Disaster Mitigation. This will complete work on this task order.

VI. SPECIFIC ACTION REQUESTED

UI has submitted a request to the CTO for a no-cost extension of this task order, with a new end date of February 14, 2003.